

**LINWOOD COMMON COUNCIL
CAUCUS MINUTES
June 11, 2014**

Council President Tim Tighe called the meeting to order at 6:08 P.M., noting that the meeting had been advertised in compliance with the requirements of the Open Public Meetings Act.

1. Roll Call

Present: Mayor Rick DePamphilis; Councilman Elliot Beinfest; Councilwoman Stacy DeDomenicis; Councilman Todd Gordon; Councilman Brian Heun; Councilman Darren Matik; Councilman Ralph Paolone; and Council President Tighe.

Absent: None.

Also Present: Joseph L. Youngblood, Jr., City Solicitor; Vince Polistina, City Engineer; Hank Kolakowski, Public Works Superintendent; Chief Robert James, Police Department; Captain Doug Carman, Police Department; and Leigh Ann Napoli, Municipal Clerk.

2. Approval of Minutes Without Formal Reading

Councilman Beinfest motioned, seconded by Councilwoman DeDomenicis, to approve the minutes of the May 28, 2014 Caucus meeting without formal reading. All members of Council were in favor. Motion was approved.

3. Mayor's Report

A. The Mayor advised of a Resolution on the agenda honoring Dr. Tom Baruffi upon his retirement. The Resolution will be presented to him at the retirement dinner.

4. Councilwoman DeDomenicis

A. Public Works

1. Councilwoman DeDomenicis advised that she will be discussing the purchase of a street sweeper in the capital budget at the next Council meeting.

5. Councilman Gordon

A. Engineering

1. Councilman Gordon discussed a Resolution on the agenda authorizing the Linwood/Northfield Sewer Interlocal Agreement. The committees met last week and reviewed the agreement. Linwood's Mayor is the Chairman for the term of this contract. The committees will also hold discussions with Atlantic County about getting involved in the services.

6. Councilman Matik

A. Public Safety

1. Councilman Matik advised of a Resolution on the agenda honoring Chief Robert James upon his retirement.

2. Councilman Matik discussed a Resolution on his agenda authorizing the advertisement for bids for vehicle maintenance for Linwood and Northfield.

7. Councilman Paolone

A. Revenue & Finance

1. Councilman Paolone discussed a Bond Ordinance on the agenda authorizing an amount of \$638,000 for the demolition of the Poplar Avenue School. There is also a Resolution on the agenda amending the Capital Budget for the project.

2. Councilman Paolone discussed an amendment to a School Bond Ordinance from 2013 to remove the demolition of the Poplar Avenue School, to add a replacement of an HVAC unit, and shifting funds for bathroom improvements.

3. A Resolution is on the agenda requesting approval of items of Revenue and Appropriation for a Clean Communities Grant that was received after the adoption of the budget.

8. Council President Tighe
 - A. Administration
 - B. Planning & Development
 1. Council President Tighe discussed an Ordinance on the agenda for final reading for the purchase of computer software for the Construction Department.
 2. An Ordinance is on the agenda amending Chapter 277 Zoning, Article IV Zoning Map to correct a date that was listed in error.
 3. A Resolution is on the agenda to waive the street opening application fee for irrigation services to the softball field.
 4. Council President Tighe discussed a Resolution on the agenda authorizing a Change Order with Cobra Construction with regard to the demolition of 23 Elm Avenue. Councilman Beinfest discussed having someone from the Historical Society visit the site before it is demolished. Mrs. Napoli inspected the property on Monday and delivered several items to the Historical Society which they were grateful to receive. The building is just about empty. Any items remaining are damaged from the weather due to the holes in the structure.
 5. A Resolution is on the agenda authorizing the reimbursement of UCC permit fees for cancellation of a construction job.

At 6:13 P.M., Council President Tighe called a recess.

Respectfully submitted,

Leigh Ann Napoli, RMC
Municipal Clerk